Instrument Loan Agreement

Loan Agreement Number _____

The following instrument is the property of the Otley Brass Association and is loaned to the recipient on the understanding that it will be cared for and maintained properly. The instrument is to be returned to Otley Brass Association in the event of the band requesting its return, the recipient ceasing to play it for any reason or leaving the band. The recipient* further agrees to inform the band officials in the event of a change of address.

Please note that the recipient* is responsible for maintaining the instrument in the condition it was loaned. If the instrument suffers any damage, other than normal wear and tear, it must be repaired at the recipient's expense. If the instrument is lost or damaged beyond repair the recipient is responsible for the cost of its replacement, consequently you may wish to consider covering this instrument with insurance. In addition to normal household insurance, there are several specialist companies in this field, including BBIS, Orchestralguard, Musicguard or others which can be found on the internet. An indication of the current replacement value is given below.

*If the recipient is aged under 18 then the responsibility lies with the parent/guardian.

Details of Instrument

Type _____

Replacement Value (estimate)_____

Serial number _____

OBA number_____

Membership number_____

Recipient Name_____

Name of Parent*_____

Address_____

Post Code_____

Home Phone_____

Mobile_____

Email_____

Signatures

Recipient_____ Date_____

Band Official Date_____ Date_____